

CEO & Trustees
Meghna Life Ins. Co. Ltd.
(Employees) Provident Fund.
Head Office
Dhaka.

Dated:.....

Subject: **Prayer for sanction of Loan against PF.**

Dear Sir,

I have the honour to request you kindly to sanction me a loan of TK.....
(Taka:.....) only from Provident Fund against my own
subscription admissible under the **PF Rule-34**. I agree to abide by the rules and regulations of the
Provident Fund and also to pay installment from my salary as to be decided by the Trustees.

Thanking you,

Yours faithfully,

Signature :

Name :

Designation :

Division/Dept.:

P.F. A/C No :

No. of installment:.....

Bank Name, A/C No. & Br.:

.....
Recommendation of
Department Incharge/Zonal Incharge.
.....

FOR THE USE OF PF SECTION

Name: PF A/c. No.

Amount of own Subscription **Tk.**..... @ 80% = **TK.**.....

Loan prayed for **Tk.**..... No. of installment:.....

Sanctioned Amount **Tk.**..... **Taka (In Words)**.....

Previous Loan:

.....
Secretary
Provident Fund

.....
DMD & CFO
Trustee PF

.....
CEO & Trustees
Provident Fund